



**ECLC Subcommittee and Working Group
Co-Chair Meeting Minutes
Tuesday, September 4, 2018
2:30 pm – 4:00 pm
Call In Only
Denver, CO
Call: 515-739-1223 Code: 690666**

Meeting Objectives:

- Co-chair Introductions
- Discuss integration of Three ECLC Areas of Opportunity into work
- Provide Subcommittee and Working Group updates
- Learn about Bylaws

Attendees by phone: Anna Jo Haynes, Ann Bruce, Charlotte Brantley, Elsa Holguin, Heather Craiglow, Susan Steele, Princess Mack, Katherine Casillas, Tom Massey, Kristina Heyl, Amanda Pelletier

Welcome and Introductions:

The meeting commenced at 2:35pm. Kristina Heyl welcomed everyone and reminded everyone of the purpose of the Co-Chair meetings is for all co-chairs to connect, share the work they are doing and to make connections across committees and working groups for better alignment.

ECLC Priority Areas + Integration into Subcommittee/ Working Group Work:

Kristina Heyl introduced the three ECLC Areas of Opportunity to the Co-Chair meeting members and shared the importance of using these areas to align early childhood across the transition in state leadership. Kristina described the "Areas of Opportunity" transition document and explained that the document highlights why early childhood is important, the long history of early childhood in Colorado, who the ECLC is, how it's structured and how the ECLC can assist the new administration. Then she went over the three areas of opportunity focusing in on each one, the first being improved access to high quality early care and education, the second a supported and sustained early childhood workforce, and lastly enhanced family health and economic security. The group discussed how to prioritize these three areas. Kristina explained that that the ECLC has kept areas broad intentionally to be able to work with many different strategies and policy options. There was discussion around the importance of making it explicit when working with partners that these three areas are intertwined and to make the connections between them.

Subcommittee/Working Group updates:

Communication Subcommittee- Elsa Holguin shared that she has stepped down from the Communications Subcommittee co-chair position and Gerri Gomez Howard has replaced her as co-chair. Tom Massey shared that the Subcommittee is focusing on three key issues, engagement, quality and noise reduction of communication to parents and caregivers. Tom shared how the Subcommittee members were asked to bring in reports for communication best practice to review and share. At the next meeting the members will be putting this into motion and creating action items and tools to share the lessons learned by the members. There is a clear connection to the Areas of Opportunity through access to quality informal/ formal care.

Data Subcommittee- Susan Steele shared that the committee has been putting a lot of work into the development of the reports section on *the Early Childhood Colorado Framework Website*. The Subcommittee has been working on the submission form for reports and making it more manageable for those submitting data. Susan shared that the Subcommittee has already started to incorporate the ECLC's Three Areas of Opportunity by determining what data is available and necessary to help us advance the three priority areas.

Program Quality and Alignment Subcommittee- Kristina Heyl shared an update on the Subcommittee saying that past two meetings groups have presented and talked about the work they are doing in early childhood and how they can better align in their work. She also shared that at the POA Subcommittee's next meeting they will be discussing the federal Preschool Development Grant. Kristina said that the Subcommittee's work connects and aligns with the ECLC's Three Areas of Opportunity.

Framework Working Group- Kristina Heyl shared that the *Early Childhood Colorado Framework Website* launched a few months ago and the group met to discuss how to best promote the website. She shared the group talked about how to market the website in a two pronged way, to first reach out to committees/ organizations to ask them to put their information in and then promote the website to legislators to use. Kristina said that the group envisions working closely with Early Childhood Councils, encouraging them to ask partners to get there information on website. The Co-Chair group members discussed relating the Working Group's work to the Three Areas of Opportunity by reviewing keywords in the website and including the language from the Three Areas of Opportunity.

EC Professional Development Advisory Working Group- Heather Craiglow shared that the Working Group formed six sub goal groups that are directly related to Workforce 2020 Plan. The Working Group is partnering with the Colorado Workforce Development Council and working on connecting and keeping the momentum with the Early Childhood Workforce 2020 Plan. Heather also shared the Working Group is looking closely at the Power to the Profession initiative run by NAEYC. Heather shared that the Working Group's work is aligned with the ECLC's Three Areas of Opportunity.

Young Child Wellness Council Working Group- Ann Bruce shared the Working Group is working on developing a product to support engagement with parents and caregivers. The Working Group is currently researching how the product might look and the best way to share the voice of families. Ann noted that other organizations are interested in learning about Project LAUNCH. Ann also shared that the Working Group is continuing to do a lot of work around developing a mental health consultant's center. Ann connected the ECLC's Three Areas of Opportunity to Project LANCH stating much of the project overlaps with the areas.

Introduction to Bylaws:

Kristina Heyl shared that House Bill 18-1198 requires all boards and commissions to have bylaws in place. Currently ECLC Staff are in the process of drafting bylaws and will be sharing them with the co- chairs and Commission.

Public Comment:

No public comment

Topics for Future Meetings + Closing Thoughts:

Princess suggested an idea for a topic for future meetings- how to ensure family volunteers are thoroughly supported and connected thought out different Committees and Working Groups.

Kristina Heyl expressed her appreciation to everyone for participating in the call and sharing updates on the great work they are doing.

The meeting was adjourned at 3:50 pm.

For information about future meeting dates, times and locations, visit www.earlychildhoodcolorado.org.