ECLC DATA SUBCOMMITTEE - GUIDING EQUITY QUESTIONS

KEY THEMES (regardless of context)

These important key themes will be shared with presenters ahead of their presentation to the committee; we will ask that they are prepared to talk with our group about how the project or research effort addressed the following themes, no matter where they are in the process of their work:

- **Methodology:** What type of data are you collecting/focused on? Why was this chosen? What values may be embedded in this approach?
- **Inclusion:** Were participants and stakeholders included in the initial design and development of the project? How did you decide on which language and terms to use? Which tools to use? How to reach your audience?
- **Transparency:** Is the entire data process transparent? How did you work with the community to build trust with participants and stakeholders?
- **Community Engagement**: To what extent and how was the community engaged in this project (design, execution, analysis/interpretation, communication/distribution)? How is "community" defined for this project? What steps of cultural inclusion were taken to ensure inclusion/voice?
- **Accountability:** How do you intend to use/apply findings from this study? What potential intended and unintended impacts (negative, positive, neutral) might this study have on individuals with lived experience?

DEEP DIVE questions: (to ask as relevant and time allows)

These questions will be made available to the Subcommittee at each meeting in order to provide potential questions to ask the presenters; we will not ask each presenter each question, but these can be referenced when we want to learn more about their considerations at different points of their processes, whether they are planning their research efforts or are reflecting on the work that is completed. For additional examples of questions, see the full list here.

Step in Process and Purpose of Questions	Planning Question(s)	Reflection Question(s)
Funding - Consider how funding of this effort could have influenced how equity, diversity, and inclusion were incorporated in this research	- Who is funding this research/project? - Who else is involved in this project?	- Who funded this research/project? - Who else is involved in this project?

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Motivation - Understand the reason the research was undertaken, and how this overall reason/goal upholds or addresses inequities	● Who is setting the agenda, goals and communication for this research/project? ● Why is collecting this data necessary? (role of funder, role of community, role of researchers)	● What are the assumptions behind the research agenda (questions, goals, problem statement, etc.)?
Project Design - Consider who is involved in the project design and to what extent the design reflects the motives and best interests of all stakeholders	● What is the risk-cost-benefit of the design you propose (for all involved parties), accounting for the balance of study goals, data sources available, policy and practice applications, and community impacts? How does your research design reflect the community's values?	● Tell us about the qualifications and diversity on the research team. How did their perspectives and expertise inform the entire research process?
Data Collection and Sourcing - Consider to what extent the data collection process allows for an accurate and fully inclusive representation of the impacted population and whether it adequately addresses the root causes/ underlying issues	● How does the data collection process allow for collection that accurately reflects the population? What considerations are at play (language, modality, instrument design, etc.) ● Does someone already have the data you want to collect? Is it possible to reduce the burden of duplicate data collection?	● Who was the target population for this research/project? How well does the sample represent the population on various social identities? (race, gender, age, SES, geography, etc.) Does the data collection process allow for collection that accurately reflects the population?
Data Analysis - Consider how the methods of analysis align to the original purpose/intent of the study and how different methods could impact an accurate understanding of the information as it applies to the impacted population	● Are you considering how you will disaggregate the data and analyze groups and intersectionality (e.g., looking at race by gender)?	● How are data being disaggregated? What comparison and groups were chosen for analysis and why? ● How transparent is the analysis about what dilemmas, compromises, and choices were made and why?

Data Interpretation - Understand the various perspectives and contexts in which the data could be viewed to ensure the information is understood properly with consideration to all members of the population including those who are frequently overlooked or excluded.	• How do you plan to account for or include a variety of perspectives in your data interpretation? • Have you considered the possibility of multiple interpretations of your data? How might you handle this?	• How strong is your "bridge" between the data and your interpretations? How do you know? • How do historical, social, racial, and political contexts influence understanding of the data?
Data Communication and Distribution - Consider to what extent the data is accessible and appropriate for all audiences including those most impacted by the topics studied and how it addresses the original purpose of the research.	• Have you thought about what your process will be to determine which data are highlighted, how they are framed, readability and accessibility? • What are the key considerations in how you design your distribution of this information?	• Is there strategic consideration of the intention/takeaway message, audience, and the mode of presentation that best delivers the information? • How does your communication and distribution reflect your research motivation?
Implications of Findings - Consider how the resulting actions or consequences of the research will have an impact on the individuals and communities involved and ensure the decision-makers include a diverse group of stakeholders and that there is an equitable process for contribution.	• What plans might be put in place to ensure any actions or policies resulting from this research/project are advancing the cause of equity and/or success as defined by the community?	• How will the actions or policies resulting from this research/project be evaluated moving forward? Does this evaluation allow for representative community/constituent voice? Do the affected communities have a role in decision making? • How will the data serve/benefit the communities/people collected from (they are not just research subjects)? What communities do not benefit and why?